



ADDENDUM No. 2
To the
RFP DOCUMENTS
for
District of Elkford
District Office Design-Build
RFP No. 2017.12

To All Bidders:

The following change, additions, and/or deletions are hereby made part of the Invitation to Request for Proposal documents for “District Office Design-Build” and completely as if the same were fully set forth therein.

NOTE TO BIDDERS:

- **The Notes from the Teleconference held on Tuesday December 12th are attached.**
- **The RFP Closing date has been changed:**
 - **From: January 16, 2018 at 2:00 PM**
 - **To: February 9, 2018 at 2:00 PM.**
- **Section 3.2 Scored Selection Criteria (Solution, Qualifications, and (optional) - Price) has been amended as per the Attachment.**

All Bidders shall acknowledge receipt and acceptance of this Addendum by signing in the space provided and submitting the signed Addendum with the bid. Bids submitted without this Addendum may be considered incomplete.

Yours truly,
District of Elkford

Scott Beeching
Director, Planning and Development Services

Receipt acknowledged and conditions agreed to this _____ day of _____, 2017.

Bidder

Signature

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Attachment

Section 3.2 Scored Selection Criteria (Solution, Qualifications, and (optional) - Price)

Scored Evaluation Criteria

a) Suitability of the Proposed Solution	Total 25%, 25 Pts Total 35%, 35 Pts Maximum Score
<ul style="list-style-type: none"> • Demonstrates understanding of project requirements 	10
<ul style="list-style-type: none"> • Sustainable Design Strategy. Extent to which solution(s) meets the energy efficiency goals which could include LEED, Passive House and NetZero. 	10
<ul style="list-style-type: none"> • Project plan including methodology, operational and support capabilities, implementation plan and delivery schedule 	5
<ul style="list-style-type: none"> • Product design overview including meeting business, functional, maintenance and performance requirements. 	10
b) Proponent Qualifications	Total 25%, 25 Pts Maximum Score
<ul style="list-style-type: none"> • Proponent's experience on similar projects and related business capabilities of the proponent and any proposed subcontractors 	10
<ul style="list-style-type: none"> • Technical capability, capacity, skills and qualifications of the proponent and any proposed subcontractor 	10
<ul style="list-style-type: none"> • References based on past performance - similar projects 	5
c) Price and Costing Rationale	Total 50%, 50 Pts Total 40%, 40 Pts Maximum Score
<ul style="list-style-type: none"> • Price - Score = (lowest priced proposal divided by the price on this proposal) x total marks available for price 	40